

Account Closure Request Form

Date : _____

Closure initiated by BO DP NSDL (to be filled by the BO, please fill all the details in Block letters in English)

Dear Sir,

I/We the Sole Holder / Joint Holders / Guardian (in case of Minor) / Clearing Member request you to close my/our account with you from the date of this application. The details of my/our account are given below :

DP ID		CLIENT ID	
Name of the First / Sole Holder			
Name of the Second Holder			
Name of the Third Holder			
Address for Correspondence			
City	State	PINCODE	

Details of remaining security balances in the account (if any)

Reasons for Closing Account			
Balance remaining in the account (if any) to be :			
<input type="checkbox"/> Party rematerialized and partly transferred.		<input type="checkbox"/> Rematerialized	
<input type="checkbox"/> Transferred to another account (Number given below)		<input type="checkbox"/> Not Applicable	
DP ID		CLIENT ID	
Balance Present in a/c for (To be filled by DP , if applicable)			
<input type="checkbox"/> Ear - marked <input type="checkbox"/> Pledged <input type="checkbox"/> Lock-in <input type="checkbox"/> Pending for Dematerialization <input type="checkbox"/> Pending for Rematerialization <input type="checkbox"/> Frozen <small>If DP or NSDL initiates account closure, Signature(s) of account holder(s) not required. In cases of transfer cum closure, kindly ensure that the standing instruction is 'Yes' in the transferee's BO a/c.</small>			

DECLARATION : In case of Account Closure due to SHIFTING OF ACCOUNT :

I/We declare and confirm that all the transactions in my/our demat account are true / authentic.

	First / Sole Holder	Second Holder	Third Holder
Signature*			

Account Closure Request Form - (Trading)

Dear sir,

I/We the holder of the trading account request you to close my/our account with you from the date of this application. The details of my/our account are given below.

Name of client :	Trading KYC Code :
Segments for closure : <input type="checkbox"/> BSE CASH <input type="checkbox"/> NSE CASH <input type="checkbox"/> NSE F&O <input type="checkbox"/> NSE CURRENCY <input type="checkbox"/> ALL SEGMENTS	

Reasons for Closing Account : Service Issue Shifting to completion Not interested in trading Other ()

Client's Signature :

Branch Approval

AP/Sub-Broker Signature

For Office Use Only

Branch Received Stamp

HO Received Stamp

Maker	Checker

Acknowledgment Receipt

We hereby acknowledge the receipt of your instruction for Closing the following Account , subject to verification : -

DP ID		CLIENT ID	
Name of the First / Sole Holder			
Name of the Second Holder			
Name of the Third Holder			
Reason for Closure			

- Instructions to Account Holder(s) :**
1. Submit a duly-filled RRF if the balances are to be rematerialized.
 2. submit a duly-filled transfer from (off market instruction slip) if the balances are to be transferred to another A/c.